
FIRST STEPS[®] ACP INSTRUCTOR CERTIFICATION

Learning Objectives

1. Define Instructor responsibilities and common strategies for teaching the Respecting Choices[®] First Steps[®] ACP Facilitator Certification course.
2. Facilitate a brief discussion on a selected ACP topic.
3. Apply three mentoring strategies to promote Facilitator certification and maintenance of competence.
4. Apply at least three Instructor mentoring strategies during role-play activities.

AGENDA

Day 1

- 9 a.m. Welcome and Introductions**
- First Steps (FS) Advance Care Planning (ACP) Instructor Role and Responsibilities
 - Instructor Certification Materials and Copyright Restrictions
 - Role and Responsibilities of the Instructor
- 9:30 a.m. Preparing to Teach Your Own First Steps Facilitator Certification Course**
- 10 a.m. The Role of the Instructor: Teaching and Presentation Strategies**
- 11:10 a.m. Instructions for Certification Exam** (*complete before 2nd day*)
- 11:15 a.m. Adjourn**

Day 2

- 9 a.m. Instructor-Led Discussions**
- Instructor candidates will work in pairs (as team teachers) to facilitate a 10-minute discussion with other participants who will role-play typical questions that arise during the First Steps ACP Facilitator Certification course.
- PPT_Prep for Role Play (10-15)
- 10:15 a.m. Break**
- 10:30 a.m. The Role of the Instructor in Promoting Facilitator Certification and Maintenance of Competence** Mentoring strategies
- Providing feedback during role-play exercises
 - Creating Improvement Plans for Facilitator Competency
- 11:45 a.m. Lunch** (*on own*)

12:15 p.m. Small Group Activities to Practice Giving Feedback

Each Instructor candidate will practice giving feedback using standardized role-play situations.

1:30p.m. Group Debrief

- What skills did you learn?
- What skills do you want to improve?

2:30 p.m. Adjourn